

Filming Permit Document Guide



Filming and Photography permit applications must be supported by clear and comprehensive documentation. The specific evidence required will depend on your production's activities and impact. This guide explains what you need to provide.

Document	When it's required	Notes
Site Map How-To Guide Template	All productions	Show filming footprint and infrastructure. Template available.
Risk Management Plan How-To Guide Template	All productions	Identify potential risks and outline mitigation strategies. Template available.
Emergency Management Plan How-To Guide Template	All productions	Outline action plan in case of potential emergencies. Template available.
Public Liability Insurance	All productions	Minimum \$20 million coverage.
Production Notification How-To Guide & Contacts	If surrounding businesses or residents are impacted	See How-To Guide and Contacts document linked for more information.
Traffic Management Plan Shire MOA	If roads or car parks are affected 3 months before event	Must be professionally developed. Requires Shire Traffic MOA.

Drone Documentation from Operator	If drones are used	Remote Pilot Licence (RePL) RPA Operator Certificate Public Liability Insurance Map of Flight Path Risk Assessment Permission from Land Owner
Drones Civil Aviation Safety Authority	If filming activity can be seen or heard by the public and involves:	
Victoria Police Notification Film and TV services	<ul style="list-style-type: none"> the use of firearms (real or imitation), weapons or special effects like explosives, flames, smoke, mock car accidents and/or, the use of private traffic management on major roads and/or, any activity that may cause public concern including violence (physical or verbal), mock police, military activity, large crowds, etc. and/or, any of remote piloted aircraft (drones) over public places. 	Notification sent to nearest Police Unit and film.tv@police.vic.gov.au

