

Conditions for Casual Sportsground Hire

Sportsground Casual Hire

Hirers that require a specific sportsground on a specific day and time for an activity are required to submit an *online sportsground application* on Council's website. A booking will guarantee you have the location for your activity. Sportsground bookings are only accepted by completion of an online application.

Sportsground users who are flexible with the location and time do not require a booking to be submitted. However, if the sportsground is in use on arrival, they will be required to find a new location.

Hire fee

A casual hire booking at a sportsground generates a casual hire fee. The hirer is required to pay prior to using the sportsground. The hire fee is paid when the hirer is submitting the booking online.

Cancellations or alterations

Cancellations and alterations to already confirmed bookings are to be submitted in writing to the Recreation Officer at bookings@wagga.nsw.gov.au

Sportsground lights

Sportsground lights can be organised by submitting a request to Recreation Officer at bookings@wagga.nsw.gov.au. Sportsground lights are charged by the hour.

Risk assessment

Hirers are responsible to complete a Risk Assessment of the playing surface prior to using a sportsground. The completed Risk Assessments is required to be kept as a record. Urgent issues can be reported to Council's call centre on 1300 292 442 at any time.

Council will not accept responsibility for any injuries caused due to circumstances outside its control including vandalism, broken glass, risks identified and not reported.

Toilets/changerooms

Council will provide the toilets at sites clean and stocked at the start of a booking. It is the hirers responsibility to ensure the toilets are kept clean for the duration of their event. Amenities are to be checked regularly throughout the day and to be left cleaned at the end of their booking.

When hirers are provided access to changerrooms at sportsgrounds, changerrooms are to be left tidy and litter free at the end of their booking.

Damage to grounds & amenities

Hirers are NOT under any circumstances to place sand, sawdust or foreign soil of any type on turf cricket wickets.

The hirer will be invoiced the cost of repairs or replacement as a result of the damage incurred as a result of negligence. Council reserves the right to cancel any sportsground allocation without notice in the event of any breach of Council's policies for the care protection and management of sportsgrounds.

Cleaning of grounds

Council requests the grounds are left in a clean and tidy condition, with no litter to any part sportsground or surrounding areas. Emptying of the bins throughout the course of the day will be the responsibility of the hirer. If Council must clean the grounds or complete repairs as a result of a sporting event, all costs will be invoiced to the hirer.

Users Property

Council undertakes no liability for the property of any person or organisations who leaves their property on the sportsground, facilities or surrounding areas. Property placed at a venue is at their own risk.

Key for sportsground amenities

Hirers are required to collect a key to access sportsground amenities from Council's Customer Service prior to the start of their bookings. The key is to be returned within 48 hours of the completion of their booking.

Canteen

Hirers using a canteen at a venue must ensure the canteen is left clean and tidy after each use in accordance with NSW Health Food Safety Standards. This includes wiping of all counter surfaces, sweeping and mopping of floors after each use.

Motor vehicles

According to *NSW Legislation, Sporting Venues Authorities Act 2008 No. 65, Part 6 Section 40* - Motor vehicles are not permitted onto sportsground or land near a sportsground. Except in circumstances where Council gives permission for sportsgrounds to be used for car parking spaces for an event.

Hirers permitting motor vehicles to park on sporting grounds and parklands will receive an infringement notice.

Emergency vehicle entrances at sportsground are always to be kept clear

No smoking policy

Council adopted a Smoke-Free Outdoor Areas Policy on 30 March 2009. The *Smoke-free Environment Act 2000* was amended to ban smoking in outdoor places from 7 January 2013. Smoke-Free Outdoor Areas includes spectator areas at sportsgrounds or other recreational areas used for organised sporting events.

Inflatables at sporting venues

Inflatable devices are not permitted at sporting venues. Anchorage into the ground is prohibited at any sportsground. Council does not consent to anchorage by weight on Council land or land managed or maintained by Council.

Temporary Structures

Temporary structures No temporary structures such as marquees, tents and shade structures can be erected without prior permission. Tent pegs, stakes or similar are not permitted to secure structures on Council land. Structures are to be secured with weights or sandbags. All structures are to setup prior to the public being permitted into the event site and packed up is completed after the public have left the site.